

Communiqué

September 2016 meeting of the Chiropractic Board of Australia

The Chiropractic Board of Australia (the Board) is established under the Health Practitioner Regulation National Law, as in force in each state and territory (the National Law).

The Board meets each month to consider and decide on any matters related to its regulatory function within the National Registration and Accreditation Scheme (the National Scheme).

This communiqué aims to inform stakeholders of the work of the Board. Please forward it on to colleagues and employees who may be interested in its content.

This meeting was held by teleconference.

Renewals of Registration

The Board noted that practitioners will shortly be receiving their first advice to review their registration by 30 November 2016. Under the National Law, chiropractors are responsible for renewing their registration on time each year. Renewal applications received within a month after the expiry date will incur a late fee.

Those who do not renew their registration within one month of their registration expiry date must be removed from the Register of Chiropractors. Their registration will lapse and they will not be able to practise or work as a chiropractor in Australia until a new application for registration is approved.

A series of reminders to renew are being sent to practitioners by the Australian Health Practitioner Regulation Agency (AHPRA), on behalf of the Board. The email reminders include a link to [online renewal](#). The Board encourages chiropractors to renew online and reminds them to make sure that AHPRA has their current contact information so that they receive future email and hard copy reminders to renew.

Compliance with registration standards

As part the renewal of registration practitioners must declare whether or not they have complied with a number of the mandatory registration standards including criminal history, professional indemnity insurance arrangements, continuing professional development (CPD) and recency of practice.

The CPD registration standard requires all practising chiropractors to complete at least 25 hours of CPD per annual registration period. At least 50 per cent of these hours (a minimum 12.5 hours) must be formal learning activities. The balance may be formal or informal learning activities. All practitioners must hold a current Senior First Aid (Level 2) certificate or equivalent. First aid certificates need to be renewed every three years to remain current.

To get maximum benefit, it is important for practitioners undertake CPD in a planned and purposeful manner. It is helpful for practitioners to start planning their CPD now to avoid a late rush before they are due to renew their registration in November. Please refer to the [registration standards](#) and [codes and guidelines](#) on the Board's website for advice about what constitutes formal and informal learning.

Audits of compliance with registration standards, including the CPD registration standard, are conducted throughout the year. Practitioners need to keep CPD documentation for five years.

Fees for 2016 / 2017

The registration fees for the 2016/2017 period have been set by the Board.

The fee has been set at \$566, limiting the increase to indexation. It will apply from 1 September 2016 and cover the registration period for most practitioners of 1 December 2016 to 30 November 2017.

The fee for practitioners whose principal place of practice is NSW is \$417.

Top tips for using the register

The [register of practitioners](#) is core to the work of AHPRA and the National Boards because it provides up-to-date information about every registered health practitioner, including chiropractors. To help the public and employers get the most out of the register, we have developed [these tips](#). In particular, the tips remind anyone responsible for recruiting health practitioners how to use the register to verify a practitioner's registration status.

Are your contact details up-to-date?

It is important that your contact details are up to date to receive renewal reminders from AHPRA and information from the Board. You can check your details via the [Login icon](#) at the top right of the AHPRA website. Email accounts need to be set to receive communications from AHPRA and the Board to avoid misdirection to an account junk box.

Conclusion

The National Board publishes a range of information about registration and the National Board's expectations of practitioners on its website at www.chiropracticboard.gov.au or www.ahpra.gov.au.

For more information or help with questions about your registration please send an [online enquiry form](#) or contact AHPRA on 1300 419 495.

Dr Wayne Minter AM

Chiropractor

Chair

Chiropractic Board of Australia

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