



## Communiqué

The November meeting of the Chiropractic Board of Australia (the Board) was held on 22 November 2013 at the AHPRA National Office in Melbourne. This communiqué highlights the important issues from this meeting.

The Board publishes this communiqué on its website and emails it to a broad range of stakeholders. Please forward it on to colleagues and employees who may be interested in the work of the National Board.

### Consultation on English language skills and Criminal history registration standards

The 14 National Boards in the National Registration and Accreditation Scheme (the National Scheme) have released a consultation paper on the review of the criminal history and English language registration standards.

You are invited to provide your comments on the consultation paper, including the questions in the paper, **by 23 December 2013**.

We encourage all interested practitioners, members of the community and other stakeholders to have input.

The consultation paper can be found on the Board's website under the [News](#) tab.

### Audit

AHPRA and the National Boards have developed a nationally consistent approach to auditing health practitioners' compliance with mandatory registration standards.

Audits are an important part of the way for chiropractors to demonstrate to the community and to the Board that they are meeting the mandatory registrations standards.

Under the National Law, AHPRA can request (on behalf of the Board) practitioners to provide evidence that they meet the standards, as declared in their previous annual statement.

An annual statement is made when practitioners apply to renew your registration. Practitioners are required to declare that these statements are 'true and correct'.

The annual statement also includes statements about whether:

- they have met the recency of practice requirements stated in the Board's registration standard
- they have met the Board's continuing professional development (CPD) requirements as set out in the Board's CPD registration standard during the previous registration period
- they have practised in accordance with the requirements of the Board's Professional indemnity insurance (PII) arrangements registration standard, and whether you commit to practise in accordance with that registration standard if your registration is renewed, and
- if there was any change in their criminal history during the previous registration period and whether they have any other criminal history that has not been disclosed to AHPRA.

### How will I know if I am being audited?

Audits of random samples of chiropractors will occur periodically throughout the coming year.

Practitioners who are selected for audit, you will receive an audit notice letter in the mail from AHPRA. It includes a checklist that outlines what supporting documentation is required to demonstrate that they meet the standard(s) being audited.

## What is being audited?

The audit notice letter identifies which standard/standards are being audited. One or more of the following four mandatory registration standards may be audited:

- Criminal history
- English language skills
- Recency of practice, and
- Continuing professional development, and/or
- PII insurance

All of these standards are published on the Chiropractic Board's website under the [Registration standard](#) tab.

## Additional information

An audit specific page will be published on our website under the [Registration](#) tab before the audit will commence. This will provide information and tools to assist practitioners who are selected for audit.

## Registration renewal

Chiropractors were due to renew their registration by 30 November. AHPRA has already forwarded registration renewal information to chiropractors.

If you didn't renew your registration on time, you can still renew until **31 December 2013**, but a late fee will apply. The quickest and easiest way to do this is [online](#).

Practitioners who haven't renewed by 31 December 2013, will have their registration lapse. Their name will be removed from the public register. This means they must make a new application for registration and will **not be able to practise** until their application has been finalised.

Chiropractors who do not want to renew their registration to keep practising can simply ignore the reminders from AHPRA or go online to 'opt out' of renewing. Using the 'opt out' service puts a stop to renewal reminders.

An FAQ about renewal is available on the [National Board's website](#)

## Conclusion

The National Board publishes a range of information about registration and the National Board's expectations of practitioners on its website at [www.chiropracticboard.gov.au](http://www.chiropracticboard.gov.au) or [www.ahpra.gov.au](http://www.ahpra.gov.au).

For more detail or with questions about your registration please send an [online enquiry form](#) or contact AHPRA on 1300 419 495.

## Dr Phillip Donato

Chiropractor  
Chair, Chiropractic Board of Australia  
28 November 2013